



Agenda

Meeting: **Overview and Scrutiny Committee**
Date: **15 November 2016**
Time: **7.00 pm**
Place: **Council Chamber - Civic Centre, Folkestone**

To: **All members of the Overview and Scrutiny Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

1. **Apologies**
2. **Declarations of interest**

Members of the Council should declare any interests which fall under the following categories*:

- a) disclosable pecuniary interests (DPI)
- b) other significant interests (OSI)
- c) voluntary announcements of other interests

3. **Minutes**

To receive and note the minutes of the meeting held on 18 October 2016.

4. **Council Tax reduction scheme**

Report C/16/78 - The existing scheme for Council Tax Reduction runs until 31 March 2017. The Council is required by law to approve a scheme for the year ahead by 31 January 2017 at the latest, which has been subject to consultation. This report presents the consultation results to look for recommendations for a Shepway scheme for the next 3 years.

Queries about the agenda? Need a different format?

Contact Sue Lewis – Tel: 01303 853265
Email: committee@shepway.gov.uk or download from our website
www.shepway.gov.uk

5. **Kent troubled families extended phase programme and grant allocation (2017/18) update**

Report C/16/73 provides a clear steer for delivery Troubled Families in Shepway, setting out Kent County Council's (KCC) proposal for allocating the Troubled Families Grant to Shepway District Council in 2017/18, including certain grant stipulations and options.

6. **Digital Delivery**

A verbal update will be given by Tim Madden, Corporate Director, Organisational Change.

7. **Budget strategy**

Report C16/75 Budget Strategy sets out the guidelines for preparing the 2017/18 Budget. The Strategy supports the Corporate Plan and aligns with the direction and objectives of the Medium Term Financial Strategy (MTFS).

The Budget Strategy takes account of current and future financial issues; sets out assumptions and initial proposals; and provides a timetable for delivering a balanced budget in 2017/18.

8. **Fees and charges**

The Council's Fees and Charges Policy was approved by Cabinet on 8 September 2010 (Report C/10/24). The Policy has remained predominantly the same although a small number of minor changes have been approved.

This Report C/16/76 focuses on the proposed fees and charges for 2017/18. These will contribute towards meeting the council's budget objectives and Medium Term Financial Strategy.

9. **Oportunitas**

A verbal quarterly update to be provided by Susan Priest, Corporate Director, Strategic Development.

10. **Empowerment Strategy Presentation**

Suzy Tigwell, Leadership Support Manager, to provide a presentation.

*Explanations as to different levels of interest

(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

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(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item